



INSTRUCTIONAL DESIGNER

Job Type:	Permanent
Department:	Training
Time Zone:	GMT0
Location:	Maidenhead, UK
Reporting To:	Director, Training
Start Date:	Immediate

About Alfresco

Alfresco is the leading open source alternative for enterprise content management. It couples the innovation of open source with the stability of a true enterprise-class platform. The open source model allows Alfresco to use best-of-breed open source technologies and contributions from the open source community to get higher quality software produced more quickly at much lower cost.

Job Description

Creative, intelligent and resourceful Instructional Designer and Instructor with a passion for excellence.

Responsibilities

Develop engaging and exciting classroom-based, instructor-led, mediated courseware and self-paced multimedia eLearning courseware from technical reference materials and by collaborating with subject matter experts from multiple departments. Lead training projects in the design of instructional and testing strategies, developing learning objectives and instructional content for highly technical, international audiences.

Develop all training collateral for classroom-based instruction including lesson plans for classroom-based instruction, Instructor Guides, Student Guides and visual media assets.

Lead classes as required either in person or virtually over the web and assist in the certification programme for external instructors.



Personal Profile

- Must be highly motivated and focused, with a drive to succeed and be passionate about the content that is created.
- Must be able to create well thought out, dynamic and engaging learning for a wide range of instructor-led and online learning projects.
- Must have excellent project management experience including the ability to manage multiple projects simultaneously.
- Able to absorb large quantities of technical information and put this into a logical narrative structure.
- Able to explain complex concepts and procedures in a concise and straightforward way, using visual metaphors, stories and/or avatar characters where appropriate.
- Must have a good presentational style and people skills.
- Strong design/aesthetic sensibilities.

Key Skills Required

Mandatory

- Understanding of principles of instructional design with graphic applications skills
- Will plan and implement the strategy necessary for ensuring that all design documents and instructional content adhere to design and content style guides while also ensuring consistency, clarity of presentation and concise writing style across many different products.

Desirable

- Experience with Virtual Classroom tools a plus
- Experience with HTML, XML, JavaScript, Photoshop, Flash and Web technology a plus
- Project management experience useful
- Web design and/or experience designing marketing collateral a plus.

Experience & Qualifications

- 2-3 years of experience as an instructional designer
- Bachelor's degree or equivalent in Education, the Arts, or Business preferred

Additional Information

Personal Attributes

- Self-starter
- Strong team player – fits in easily with wide range of personalities
- "Can-Do" approach to a wide and rapidly changing workload
- Excellent listener – encourages information from people
- Enjoy working in an informal environment with a "start-up" culture
- Willingness to work from time to time over extended hours in order to achieve goals set by immediate manager or demanded by key customers



Alfresco offer:

- Competitive compensation package
- Highly challenging and rewarding environment
- Ability to impact the business
- As an equal opportunity employer, we hire without consideration to race, religion, creed, color, national origin, age, gender, sexual orientation, marital status, veteran status or disability.

Travel

Some travel may be required for this role

Location

M Maidenhead, UK

Contact

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